

Maryland Board of Examiners of Psychologists
4201 Patterson Avenue
Baltimore, Maryland 21215
410-764-4787
Fax: 410-358-7896
www.dhmdh.md.gov/psych

INSTRUCTIONS FOR COMPLETING AN APPLICATION FOR LICENSURE

1. Application for New Licensure

Applications are to be typed or printed legibly. All questions on the application must be answered. If additional space is needed when writing professional experience, page 2 of the application may be duplicated. In addition to the application the following information must be submitted.

- \$200.00 nonrefundable application fee.
- Official transcripts of all post-baccalaureate studies submitted from the institution directly to the Board.
- Three letters of reference including coversheets from three licensed psychologists. One reference letter must be from the supervisor of the postdoctoral training.

Upon the approval of an application the applicant will be instructed to submit:

- \$450.00 - Examination for the Professional Practice in Psychology (EPPP) fee.
- \$50.00 - EPPP Processing fee.
- \$200.00 - Maryland Jurisprudence Examination fee (Law Exam).

Incomplete applications will be closed one year from date received.

2. Licensed in Another State

An applicant licensed in another state and seeking to be licensed in Maryland must submit the following:

- A completed application for licensure.
- \$200.00 nonrefundable application fee.
- Official transcripts of all post-baccalaureate studies submitted from the institutions to the Board.
- Three letters of reference including coversheets from three licensed psychologists. One reference letter must be from the supervisor of the postdoctoral training.
- EPPP scores sent directly from ASPPB Transfer Service, (334-832-4580 or <http://www.asppb.org/mobility/score/how.aspx>) to the Board.
- Verification of state license held sent to the Maryland Board.
- Statement indicating reason for seeking a Maryland license.

Upon approval of the application the applicant will be instructed to submit,

- \$200.00 Maryland Jurisprudence Examination fee (Law Exam).

The applicant may also request in writing limited reciprocity. This will grant the applicant temporary exception to practice psychology in Maryland while waiting to take the Maryland law examination on the next scheduled date.

3. Failed Examination

An applicant that fails either the EPPP or the Maryland Law Exam must submit the following to re-take the examination.

- A new licensure application.
- \$200.00 nonrefundable application fee.
- One current letter of reference.
- \$200.00 Maryland Jurisprudence Examination fee (Law Exam) or \$450. EPPP and \$50.00 processing fee.

4. Relicensure after Five or More Years of not Holding an Active License

To apply for a re-licensure the following must be submitted:

- A new application for licensure.
- \$200.00 nonrefundable application fee.
- Official transcripts of all post-baccalaureate studies submitted from the institutions directly to the Board.
- Three letters of reference including coversheets from three licensed psychologists. One reference letter must be from the supervisor of the postdoctoral training.
- EPPP score sent directly from ASPPB Transfer Service to the Board.
- A statement indicating reason for seeking re-licensure.

An application and application fee must be sent to the Board's office before a file will be established. The Board will not be responsible for any documents received before receiving the application and fee.